



PERMANENT MISSION OF THE REPUBLIC OF THE PHILIPPINES
TO THE ASSOCIATION OF SOUTHEAST ASIAN NATIONS, JAKARTA



21 March 2024

RFQ-JPM-2024-05

**BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION**

The Permanent Mission of the Philippines to ASEAN through its Bids and Awards Committee (BAC) is pleased to invite you to submit an Open Quotation for the provision of an All Risk Insurance for the Chancery, including its Fixtures, Furnishings, Decorations, and Equipment subject to the General Conditions stated herein, on or before **5:00 PM, Wednesday, 27 March 2024**, described as follows:

Name of Project : Procurement of an All Risk Insurance for the Chancery, including its Fixtures, Furnishings, Decorations, and Equipment

Specifications : Please refer to the attached Terms of Reference

General conditions:

1. Prices should be inclusive of all relevant taxes and charges;
2. Prices shall be quoted in Indonesian Rupiah (IDR) and payment will be made also in IDR;
3. The bidder must submit the following documentary requirements:
 - a. Business permit
 - b. Income tax returns
 - c. Company profile
4. The BAC reserves the right to request for or waive any documentary requirement taking into consideration the usual trade and business practices being observed in Indonesia in accordance with Government Policy Procurement Board (GPPB) Resolution No. 28-2017;
5. This Request must not be taken as a guarantee that the Mission shall enter automatically into a contract; and should a contract be entered into, this will in no way be construed as a waiver of the Mission's sovereign immunity;
6. The bidder that submits the Lowest Calculated and Responsive Bid shall be awarded the contract subject to the best interests of the Philippine Government.

For further inquiries or clarifications, please refer to:

Bids and Awards Committee (BAC) Secretariat

Permanent Mission of the Philippines to ASEAN
Jalan Wijaya XVI No. 3-5, Melawai, Kebayoran Baru
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(sgd)
LORENZO CRIS D. VIDAL
BAC Chairperson

TERMS OF REFERENCE

PROJECT NAME : Procurement of an All Risk Insurance for the Chancery, including its Fixtures, Furnishings, Decorations, and Equipment

APPROVED BUDGET FOR THE CONTRACT : IDR 100,000,000.00

BACKGROUND

The Permanent Mission of the Philippines to ASEAN in Jakarta, Indonesia intends to procure an All Risk Insurance for the Chancery, including its Fixtures, Furnishings, Decorations, and Equipment, located at Jalan Wijaya XVI No.3/5, Kebayoran Baru, Jakarta Selatan,

OBJECTIVE

The objective of this undertaking is to protect the property, including its fixtures, furnishings, decorations, and equipment from unforeseen circumstances such as fire, flood, earthquake, burglary and all other possible risks, for one (1) year, from 01 April 2024 to 31 March 2025 and purchase an insurance policy from a reputable company.

APPLICABLE RULES AND REGULATIONS

The selection of a building insurance company for the project shall be done in accordance with Republic Act 9184, otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations.

The Permanent Mission of the Philippines to ASEAN in Jakarta, Indonesia, by entering into a contract with the successful bidder, does not waive its sovereign immunity, as the project is being undertaken as an official act. In this regard, any conflict arising from the implementation of the project shall be resolved through negotiations.

SERVICES

The building insurance company shall perform the following services:

1. Provide an All Risk Insurance for the Chancery, including its Fixtures, Furnishings, Decorations, and Equipment
2. 24/7 quick and easy claims services

SPECIFICATIONS

Insurance coverage from 01 April 2024 to 31 March 2025, for any damage/s to the building including its fixtures, furnishings, decorations, and equipment, as well as total loss, through any of the following:

- a) Acts of God such as, but are not limited to, fire (through lightning strike), typhoon, flood, and earthquake;
- b) Man-made disasters such as but are not limited to fire, explosions, theft (through burglary or robbery), terrorist attacks, and social unrest.

PAYMENT SCHEME

One-time payment will be made within thirty (30) days from the date of receipt of the official invoice.