



17 October 2024

RFQ-JPM-2024-26

**BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION**

The Permanent Mission of the Philippines to ASEAN through its Bids and Awards Committee (BAC) is pleased to invite you to submit an Open Quotation for the Procurement of a Passenger Van subject to the General Conditions stated herein, on or before **5:00 PM, Thursday, 24 October 2024**, described as follows:

Name of Project : Procurement of a Passenger Van for the Permanent Mission of the Philippines to ASEAN

Specifications : Please refer to the attached Terms of Reference

General conditions:

1. Prices should be inclusive of all relevant taxes and charges;
2. Prices shall be quoted in Indonesian Rupiah (IDR) and payment will be made also in IDR;
3. The bidder must submit the following documentary requirements:
 - a. Business permit
 - b. Income tax returns
 - c. Company profile
4. The BAC reserves the right to request for or waive any documentary requirement taking into consideration the usual trade and business practices being observed in Indonesia in accordance with Government Policy Procurement Board (GPPB) Resolution No. 28-2017;
5. This Request must not be taken as a guarantee that the Mission shall enter automatically into a contract; and should a contract be entered into, this will in no way be construed as a waiver of the Mission's sovereign immunity;
6. The bidder that submits the Lowest Calculated and Responsive Bid shall be awarded the contract subject to the best interests of the Philippine Government.

For further inquiries or clarifications, please refer to:

Bids and Awards Committee (BAC) Secretariat
Permanent Mission of the Philippines to ASEAN
Jalan Wijaya XVI No. 3-5, Melawai, Kebayoran Baru
Jakarta Selatan 12160, Republic of Indonesia
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(sgd)
LORENZO CRIS D. VIDAL
BAC Chairperson

TERMS OF REFERENCE

PROJECT NAME : Procurement of a Passenger Van for the Permanent Mission of the Philippines to ASEAN

APPROVED BUDGET FOR THE CONTRACT : IDR 860,000,000.00

BACKGROUND

The Permanent Mission of the Philippines to ASEAN in Jakarta, Indonesia intends to procure a passenger van.

OBJECTIVE

The objective of this undertaking is the procurement of a passenger van from a primary supplier to perform the following:

- To transport officers and staff to and from meetings and/or official functions.
- To provide courtesy transportation to the delegations.
- To transport equipment, supplies and materials for official events, functions and meetings participated by the Philippine Mission and official delegations.

APPLICABLE RULES AND REGULATIONS

The selection of a vendor shall be done in accordance with Republic Act 9184, otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations.

The Permanent Mission of the Philippines to ASEAN in Jakarta, Indonesia, by entering into a contract with the successful bidder, does not waive its sovereign immunity, as the project is being undertaken as an official act. In this regard, any conflict arising from the implementation of the project shall be resolved through negotiations.

SPECIFICATIONS

1. The company must provide the following:
 - a. Vehicle Type: Passenger Van
 - b. Transmission: Manual or Automatic
2. The company should allow for tax exemption application from the Ministry of Foreign Affairs of Indonesia before purchasing the vehicle.

PAYMENT SCHEME

Payment shall be in accordance to the laws and regulations of the Republic of Indonesia. Preferably, a payment scheme with down payment after receiving Proforma Invoice (PI) and balance to be paid (one) week after the issuance of vehicle order in accordance with Indonesian industry practice.